



PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY

INVITATION TO BID FOR THE PROCUREMENT OF JANITORIAL SERVICES REQUIREMENT OF LUCENA FISH PORT COMPLEX (LFPC)

1. The PHILIPPINE FISHERIES DEVELOPMENT AUTHORITY (PFDA), through the Corporate Funds for 2020 intends to apply the sum of ONE MILLION EIGHT HUNDRED FORTY-THREE THOUSAND FOUR HUNDRED EIGHTY-SEVEN PESOS AND 16/100 (PhP 1,843,487.16) being the Approved Budget for the Contract (ABC) for one (1) year for the Procurement of Janitorial Services Requirement of Lucena Fish Port Complex (LFPC). Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PFDA, through the LFPC Bids and Awards Committee now invites bids for the supply of NINE (9) janitors including supplies and equipment in accordance with Section VI – Schedule of Requirement. The contract shall be for a period of THREE (3) years. Delivery of the Goods is within seven (7) days upon receipt of Notice to Proceed. Bidders should have completed, within the past FIVE (5) years immediately from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II-Instructions to Bidders.
3. Bidding will be conducted through open competitive procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to a Filipino citizen, pursuant to RA 5183.

4. Interested bidders may obtain further information from PFDA – LFPC and inspect the Bidding Documents at the address given below during office hours, from 8:00 am to 5:00 pm. A complete set of Bidding Documents may be purchased by interested Bidders on **February 25-March 16, 2020** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of PhP **FIVE THOUSAND PESOS** (P 5,000.00) only.
5. The PFDA – LFPC RBAC will hold a Pre-Bid Conference on March 3, 2020, at 2:00 PM at the LFPC Conference Room located at the LFPC Administration Building which shall be open to all interested parties who have purchased the Bidding Documents.

6. Bids must be delivered to the address below on or before 12:00 Noon, March 16, 2020. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.1.

The PFDA-LFPC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

7. The schedule of BAC activities is as follows:

Activities	Schedule	Venue
1.Publication & posting of Invitation to bid	Feb. 25 to March 2, 2020	
2.Pre-bid conference	March 3, 2020 2:00PM	LFPC Conference room Lucena Fish Port Complex, Dalahican, Lucena City
3. Issuance of Bid Documents	<u>February 25-March 15, 2020</u> (Monday-Friday, 9:00 a.m. to 5:00 p.m.) and <u>March 16, 2020</u> (Monday, 8:00 a.m. to 12:00 noon)	BAC Secretariat Lucena Fish Port Complex, Dalahican, Lucena City
4. Submission of Bids	March 16, 2020 12:00 NN	LFPC Designated Drop Box Lucena Fish Port Complex, Dalahican, Lucena City
5. Opening of Bids	March 16, 2020 2:00 PM (Basis will be the actual time registered on the LFPC Quick Response Code Scanner of the Personnel Attendance System found at the Admin. lobby)	LFPC Conference room Lucena Fish Port Complex, Dalahican, Lucena City

8. A complete set of bidding documents may be purchased from the BAC Secretariat at the address above upon payment of non-refundable fee of ₱ 5,000.00/set. It may also be downloaded free of charge from the website of the Philippine Government & Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity provided that bidders shall pay the fee for the bidding documents on or before the submission of bids.

For further information, please refer to:

Ms. Carissa M. Portes/Ms. Roshell P. Gimoros
BAC Secretariat
Lucena Fish Port Complex
Dalahican, Lucena City
Telefax – (042) 797-2531
(042) 660-4213

MS. FLOR A. JAMILANO
Chairman, LFPC-BAC